

## Draw-Down Account Terms and Conditions

The use of draw-down accounts by Unified Judicial System (UJS) court users is intended for the convenience of the court user and is governed by the following terms and conditions:

- Requests to set-up draw-down accounts may be initiated by contacting the UJS IT HelpDesk at [UJS.HelpDesk@UJS.STATE.SD.US](mailto:UJS.HelpDesk@UJS.STATE.SD.US).
- A draw-down account may be established for PARS record searches. For record search companies the user will be assigned a Clerk of Court's office for statewide record searches utilizing a single draw-down account.
- The user will be assigned an account number, which is associated to a clerk of court office, to be used for draw-down accounts.
- Deposits into the draw-down account should be sent to the applicable Clerk of Court's Office.
- Draw-down accounts may only be funded by checks, money orders or in-person credit or debit card transactions.
- **A draw-down account may not be funded over the phone with a debit or credit card for security reasons.**
- **The minimum deposit to initially fund a draw down account is \$100.00.**
- The user must maintain accurate contact information and inform the UJS of any changes to the draw-down account. This includes name, address, phone numbers, and email addresses.
- The user agrees to notify the UJS in the event they believe the draw-down account has been compromised or misused in any manner.
- The UJS reserves the right to terminate any draw-down account in the event the user fails to comply with these terms and condition.
- In no event shall the South Dakota Unified Judicial System be liable for any damages, of any nature whatsoever, arising out of the use of, or the inability to use, this service. This includes, but is not limited to, loss of profits, loss of savings, business interruption, loss of business information or other incidental or consequential damages or loss.